

Exam Checklist – Things to Remember

Before you submit your application to us, please review the checklist below and ensure you have followed the steps which relate to your particular examination entry.

Have you

- Read all the areas of the handbook relevant to the qualification you are entering for?
- Checked your fees on the back of the application form and ensured they are correct?
- Completed the relevant application form for the examination you wish to take?
- Completed a membership form if you are not an existing member?
- Checked that your membership is up to date if an existing member?
- Checked the exam timetable for 2010 if you are taking more than one exam in the same session to ensure the times and dates do not conflict?
- Selected a 1st and 2nd choice examination centre on your application form.

Exam Centres and Codes (January, April & October)

Code	Centre
301	Dublin
302	Cork
303	Limerick
304	Galway
306	Sligo
330	Cavan

Exam Centres and Codes (July & December)

Code	Centre
301	Dublin
302	Cork
304	Galway

If you should ask for a centre where there is no room or arrangements cannot be made, you will be transferred to the nearest possible centre.